



**JONATHAN E. FIELDING, M.D., M.P.H.**  
Director and Health Officer

**JONATHAN E. FREEDMAN**  
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October 14, 2011

To: Each Supervisor

From:  Jonathan E. Fielding, M.D., M.P.H.  
Director and Health Officer

Subject: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO EXECUTE 12 AGREEMENTS FUNDED THROUGH THE AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009**

This is to notify you that I am exercising the delegated authority approved by your Board on March 2, 2010, to enter into agreements with social services agencies to implement tobacco cessation programs that support the Department of Public Health (DPH) project, Tobacco Reduction Using Effective Strategies and Teamwork (TRUST), 100% funded by the Centers for Disease Control and Prevention (CDC), under the American Recovery and Reinvestment Act of 2009 (ARRA).

On April 8, 2010, I notified you that I was exercising delegated authority approved by your Board to accept two Notices of Award (NA) from the CDC, funded through ARRA, in the total amount of \$32,105,202 for the Renew Environments for Nutrition, Exercise and Wellness in Los Angeles County (RENEW-LAC) (\$15,920,342) and TRUST (\$16,184,860) projects for the term March 19, 2010 through March 18, 2012. The NA for TRUST reflected a funding reduction from the previously anticipated award of \$20,000,000. Accordingly, the total number of tobacco cessation agreements to be executed decreased from 140 to 75.

On March 9, 2011, I notified you that I was exercising delegated authority approved by your Board to execute 27 agreements with community and social service organizations in the amount of \$5,000 each for a total of \$135,000, 100% funded by the CDC ARRA funds for services provided for a period of up to six months.

On July 18, 2011, I notified you that I was exercising delegated authority approved by your Board to execute an additional 25 agreements with community and social service organizations in the amount of \$5,000 each for a total of \$125,000, 100% funded by the CDC ARRA funds for services provided for a period of up to six months. During the process of negotiating the agreements, it was determined that not all of the agencies met all contractual requirements, so only 15 agreements were executed in the amount of \$5,000 each for a total of \$75,000.

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Under the authority referenced above, I will execute an additional 12 agreements with the community and social service organizations identified in Attachment A in the amount of \$5,000 each for a total of \$60,000, 100% funded by the CDC ARRA funds. These 12 agreements are for services to be provided effective date of execution through March 18, 2012.

The 12 recipients were selected via an Invitation for Proposal released by DPH on May 25, 2011 to identify qualified social service agencies interested in implementing smoke-free workplace environments and that required technical assistance and training to raise awareness of the benefits of smoking cessation and promote health and wellness.

Under these agreements, the social service agencies will:

- participate in webinars that address the creation of smoke-free environments and incorporation of smoking cessation services into current programs;
- implement a smoke-free environment policy for agency staff and clients; and
- implement a protocol for integrating the promotion of smoking cessation services into existing wellness programs and services.

A modification to the standard County contract provisions was made for these agreements to remove insurance requirements and other County provisions listed in Attachment B. Upon consultation with the Chief Executive Office (CEO) Risk Management, DPH has excluded standard insurance and indemnification requirements from the agreements.

County Counsel has reviewed and approved the agreement as to form. County Counsel and the CEO have reviewed and approved this delegated authority action.

If you have any questions or need additional information, please let me know.

JEF:yl  
#02022

Attachments (2)

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors

## Tobacco Cessation Agreement Recipients

A

#	Organization	Address	City	Zip	Agreement Amount
1	Society of St. Vincent de Paul, Council of Los Angeles, Inc.	231 Winston St.	Los Angeles	90013	\$5,000
2	People's Community Organization for Reform and Empowerment	1610 Beverly Blvd.	Los Angeles	90026	5,000
3	Community Alcohol and Drug Treatment Foundation dba Van Nuys Treatment Center	15015 Oxnard St.	Van Nuys	91411	5,000
4	Armenian Relief Society of Western USA, Inc.	517 W. Glenoaks Blvd.	Glendale	91202	5,000
5	FAME Assistance Corporation	1968 W. Adams Blvd.	Los Angeles	90018	5,000
6	From the Heart Preschool & Enrichment Center	1061 E. Hyde Park Blvd.	Inglewood	90302	5,000
7	Pacific Lodge Youth Services dba Pacific Lodge Boys' Home	4900 Serrania Ave.	Woodland Hills	91364	5,000
8	Living Advantage, Inc.	7095 Hollywood Blvd. #726	Hollywood	90028	5,000
9	Health Information, Inc.	16226 Harwill Ave.	Los Angeles	90746	5,000
10	Chosen Gospel Recovery	417 W. 55th St.	Los Angeles	90037	5,000
11	Casa de las Amigas	160 N. El Molino Ave.	Pasadena	91101	5,000
12	Los Angeles Centers for Alcohol and Drug Abuse	11015 Bloomfield Ave.	Santa Fe Springs	90670	5,000

TOTALS:

\$60,000

## **Tobacco Reduction Using Effective Strategies and Teamwork (TRUST)**

### **Provisions deleted from the Agreement:**

- 1. *Budget Reduction***
- 2. *Indemnification***
- 3. *General Provisions for All Insurance Coverages***
- 4. *Insurance Coverage Requirements***
- 5. *Assignment and Delegation***
- 6. *Compliance with Applicable Law***

### **Additional Provisions deleted:**

- 1. *Consideration of Hiring County Employees Targeted for Layoff/or Re-Employment List***
- 2. *Consideration of Hiring GAIN/GROW Program***
- 3. *Contractor's Obligations as a Non-Business Associate Under The Health Insurance Portability and Accountability Act of 1996***
- 4. *County's Child Support Compliance Program***
- 5. *Notice to Employees Regarding The Federal Earned Income Credit***
- 6. *Defaulted Property Tax Reduction Program***
- 7. *Recycled Content Bond Paper***
- 8. *Compliance with The County's Jury Service***
- 9. *Safely Surrendered Baby Law***
- 10. *Contractor's Charitable Activities Compliance***